

GOAL **Goal 1D: Effective Teaching and Administration**

Our assessment of district needs for continuous improvement of teaching and administration to support student achievement indicates that \_\_\_\_\_ .

Based on these needs assessment findings, our district goal is \_\_\_\_\_ .

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Filing Cabinet Count            0

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**Le Grand Union Elementary - 2465722000000**

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**GOAL Goal 2A: AMAO 1 -Annual Progress Learning English**

Le Grand Union Elementary met AMAO 1. The growth target for 2011-12 was 56% and LGUESD attained 58.9%. Factors that contributed to growth were district wide routines/norms for vocabulary development and student engagement as it pertains to checking for understanding and the use of white boards with a focus on engagement and response from the EL sub group.

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Filing Cabinet Count	0
Resources and state requirements for this goal Available	3

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**Le Grand Union Elementary - 2465722000000**

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**GOAL Goal 2B: AMAO 2 - English Proficiency**

Le Grand Union Elementary met AMAO 2. The growth target for the fewer than 5 years cohort in 2011-12 was 20.1% and LGUESD attained 24.8%. The growth target for the 5 or more years cohort in 2011-12 was 45.1% and LGUESD attained 54.2%. Factors that contributed to growth were having a district wide process for identification of EL students needing intervention with foundational skills eg; phonemic awareness, phonics, academic vocabulary and reading comprehension and providing strategic interventions.

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Filing Cabinet Count	0
Resources and state requirements for this goal Available	3

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**Le Grand Union Elementary - 2465722000000**

**GOAL Goal 2C: AMAO 3 - AYP for EL Subgroup**

- By June 2013, the percentage of English learners attaining proficiency in reading/language arts will increase from 21.3% to 31.3%, as measured by the CST, in order to move toward state-defined Safe Harbor expectations for proficiency in Reading/Language Arts. An additional 10% improvement is the goal for June 2014 in order to move toward state-defined Safe Harbor expectations for proficiency in Reading/Language Arts.
- By June 2013, the percentage of English learners attaining proficiency in Mathematics will increase from 25.8% to 35.8%, as measured by the CST, in order to move toward state defined expectations for Safe Harbor proficiency in Mathematics. An additional 10% improvement is the goal for June 2014 in order to move toward state-defined Safe Harbor expectations for proficiency in Mathematics.
- Le Grand Union Elementary has met and will continue to meet the 95% participation rate for English learners assessed in Reading/Language Arts and Mathematics.

Filing Cabinet Count	0	Budgeted:	\$18,700.00
Resources and state requirements for this goal Available	3	Actual:	\$200.00

**STRATEGY ELA and Math Unit Development With EL Focus**

Through weekly PLC meetings, staff will develop and utilize EL planning tools that integrate content standards within the daily objectives for ELA and Math instruction.

Filing Cabinet Count	0	Budgeted	\$3,000.00
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**ACTION STEP PLC Professional Development**

Cohort 1 teachers have attended PLC training in June 2012. The first cohort group consisted of ELA and Math teachers from Sp. Ed., 2nd grade, 5th and 6th - 8th.  
 Cohort 2 teachers will attend training by November 2013. This cohort will include ELA and Math teachers from K-1, 3rd and 4th grades.  
 Cohort 3 ELA and Math teachers will attend PLC training by November 2014. Cohort 4 ELA and Math teachers will attend PLC training by November 2015.  
 In four years all grades K-8 will have received PLC training and have the tools and structure to conduct weekly PLC meetings to help meet the needs of EL students.

Status	In Progress 04/25/2013	Filing Cabinet Count	0
Start-End Dates	06/10/2012 - 11/30/2015	Budgeted	\$3,000.00
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

**Le Grand Union Elementary - 2465722000000**

**GOAL Goal 2C: AMAO 3 - AYP for EL Subgroup**

**STRATEGY ELA and Math Unit Development With EL Focus**

**ACTION STEP PLC Professional Development**

TASKS 0 of 3 Complete

<b>Schedule PLC PD for Cohort 2</b>	Not Begun	Due 11/29/2013
Select teachers for Cohort 2 and schedule PLC training for Fall 2013.		Rosina Hurtado (LEA)

<b>PLC PD for Cohorts 3 and 4</b>	Not Begun	Due 6/30/2014
Select staff and research available training schedules for Cohorts 3 and 4 for Fall 2014 and Fall 2015.		Rosina Hurtado (LEA)

<b>Notification to Staff of 100% PLC Implementation</b>	Not Begun	Due 9/15/2013
Notify staff of PLC focus and timeline for 100% implementation. Clarify the emphasis on ELA and Math with a focus on meeting the needs of ELs.		Rosina Hurtado (LEA)

**ACTION STEP Schedule PLC Collaboration Days**

Calendar a day per week for PLC work around teaching and learning for EL students as it pertains to ELA and Math.

Status	Completed 06/04/2013	Filing Cabinet Count	0
Start-End Dates	03/11/2013 - 05/13/2013		
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

TASKS 0 of 1 Complete

<b>Revise Schedule</b>	In Progress	Due 6/30/2013
Revise minimum day schedule to create a day per week for PLC work with an emphasis on EL students.		Rosina Hurtado (LEA)

**STRATEGY Formative Assessments For EL Intervention**

Identify the formative assessments that will be used to target intensive intervention for EL students needing extra support in ELA and Math.

Filing Cabinet Count	0	Budgeted	\$3,200.00
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**ACTION STEP Create EL Committee**

**Le Grand Union Elementary - 2465722000000**

**GOAL Goal 2C: AMAO 3 - AYP for EL Subgroup**

**STRATEGY Formative Assessments For EL Intervention**

**ACTION STEP Create EL Committee**

Create an EL committee to analyze current assessments and intervention materials for EL students in Math and ELA. E.g, ELA Treasures materials for EL support and intervention, DRA's sections on comprehension and other EL support materials, Hartcourt Math EL support and intervention materials, and Succesmaker web based intervention.

Status	Not Begun 06/04/2013	Filing Cabinet Count	0
Start-End Dates	08/08/2013 - 01/30/2014		
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

**TASKS 0 of 1 Complete**

<b>Recrute EL Committee Members</b>	Not Begun	Due 9/10/2013
During August 2013 identify teachers who would serve on the EL Committee. Representatives from K-3, 4th - 6th and Jr. High would join with admin and the academic coach to serve on the EL Committee.		Rosina Hurtado (LEA)

**ACTION STEP Analyze Assessments/ EL Intervention Materials**

EL Committee will analyze assessments and intervention materials used to support EL students in ELA and Math in grades K-8.

Status	Not Begun 06/04/2013	Filing Cabinet Count	0
Start-End Dates	09/11/2013 - 01/30/2014	Budgeted	\$3,200.00
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

**TASKS 0 of 1 Complete**

<b>Schedule Dates</b>	Not Begun	Due 9/13/2013
Schedule dates for monthly meetings with EL Committee in September, October, November, and December 2013.		Rosina Hurtado (LEA)

**ACTION STEP Consult MCOE Instructional Services**

**Le Grand Union Elementary - 2465722000000**

**GOAL Goal 2C: AMAO 3 - AYP for EL Subgroup**

**STRATEGY Formative Assessments For EL Intervention**

**ACTION STEP Consult MCOE Instructional Services**

Consult with MCOE Instructional Services to research additional resources aligned to the Common Core/new ELD standards for formative assessments and intervention for EL students.

Status	Not Begun 06/04/2013	Filing Cabinet Count	0
Start-End Dates	01/30/2014 - 06/30/2014		
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

TASKS 0 of 1 Complete

<b>Set Meeting With MCOE Instructional Services</b>	Not Begun	Due 4/30/2014	Rosina Hurtado (LEA)
Set up a meeting date with Assistant Superintendent, ELA, Math, ELD, and technology Coordinators to discuss resources aligned to Common Core/ELD Standards that meet the needs of EL student.			

**STRATEGY EL Intervention Built Into the Daily Schedule**

The daily schedule must include intensive intervention for EL students within the regular instructional day for ELA/Math.

Filing Cabinet Count	0	Budgeted	\$210.00
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**ACTION STEP Develop New Jr. High Schedule**

Reconfigure Jr. High master schedule from 6th - 8th to 7th-8th to accommodate a 5th period instructional block for ELA and Math intervention to specifically meet the needs of EL students at the Jr. High level.

Status	Completed 06/04/2013	Filing Cabinet Count	0
Start-End Dates	04/01/2013 - 07/31/2013		
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

**Le Grand Union Elementary - 2465722000000**

**GOAL Goal 2C: AMAO 3 - AYP for EL Subgroup**

**STRATEGY EL Intervention Built Into the Daily Schedule**

**ACTION STEP Develop New Jr. High Schedule**

TASKS 0 of 2 Complete

<b>Meet With 6th - 8th Grade Teachers</b>	Not Begun	Due 6/28/2013
Meet with 6th - 8th grade teachers to discuss Jr. High realignment of grade configuration and daily schedule to accommodate a 5th period Math and ELA intervention block for EL students.		Rosina Hurtado (LEA)

<b>Present Schedule/Calendar to School Board</b>	Not Begun	Due 5/31/2013
Reconfiguration and calendar/schedule changes needed to address needs of EL students presented to school board.		Rosina Hurtado (LEA)

**ACTION STEP Modify Bell Schedule**

The current bell schedule will be modified to adjust instructional blocks so time is available for ELA and Math intervention for EL students.

Status	Completed 09/26/2013	Filing Cabinet Count	0
Start-End Dates	06/09/2013 - 08/06/2013		
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

TASKS 1 of 1 Complete

<b>Meet With Jr. High Staff To Discuss Schedules</b>	Completed	Due 6/7/2013
Meet with Jr. High teachers to discuss options for schedule changes needed to create a 5th period Math/ELA intervention block needed to meet the needs of EL students.		Rosina Hurtado (LEA)

**STRATEGY Math/CC/EL Instructional Strategies**

MCOE Math and EL Coordinators will follow-up the Silicon Valley Math Initiative, SVMI training based on high performance expectations, ongoing professional development, examining student work, and improved math instruction with a focus on EL students.

Filing Cabinet Count	0	Budgeted	\$6,000.00
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**ACTION STEP Follow-up PD with MCOE Instructional Services**



**Le Grand Union Elementary - 2465722000000**

**GOAL Goal 2C: AMAO 3 - AYP for EL Subgroup**

**STRATEGY Math/CC/EL Instructional Strategies**

**ACTION STEP Follow-up PD with MCOE Instructional Services**

Contract with MCOE instructional Services to provide four follow-up days to the SVMI professional development days on examining student work and math instruction/strategies for EL's.

Status	Not Begun 06/04/2013	Filing Cabinet Count	0
Start-End Dates	12/01/2013 - 05/21/2014	Budgeted	\$6,000.00
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

TASKS 0 of 1 Complete

<b>Contract Schedule With MCOE</b>	Not Begun	Due 9/30/2013
Contract with MCOE for four Professional development days to link SVMI training to the needs of EL students. First training February 12, 2014, March 5, 2014, April 16, 2014, and May 21, 2014.		Rosina Hurtado (LEA)

**ACTION STEP Incorporate SVMI Training Within PLC Meetings**

Five PLC meetings will have SVMI tools and strategies on the agenda specifically addressing EL needs starting in October 2013 and ending in April 2014.

Status	Not Begun 07/30/2013	Filing Cabinet Count	0
Start-End Dates	10/09/2013 - 04/09/2014		
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

TASKS 0 of 1 Complete

<b>Calendar SVMI Agenda Items on PLC Schedule</b>	Not Begun	Due 4/9/2014
Add agenda item on tools and strategies for EL students to the PLC schedule within two weeks of SVMI training.		Rosina Hurtado (LEA)

**Le Grand Union Elementary - 2465722000000**

**GOAL Goal 2C: AMAO 3 - AYP for EL Subgroup**

**STRATEGY Implement CELDT Booklet ELD/SDAIE Tool**

Teachers will utilize the CELD booklet tool to help plan, deliver, and assess students in ELA and Math. Examples to include: language objectives tied with content objectives, incorporating ELD standards into the other content areas, and the use of structured academic talk using linguistic frames.

Filing Cabinet Count 0 Budgeted \$840.00

**ACTION STEP Professional Collaboration Time**

Teachers will be provided with PLC time to collaborate and construct SDAIE lessons for ELA or math using their core programs, the CELD Booklet tool, approved supplemental materials, and the CELD Booklet/SDAIE planning forms to do two cycles by October 2013 and March 2014.

Status	In Progress 04/25/2013	Filing Cabinet Count	0
Start-End Dates	01/16/2013 - 06/02/2014	Budgeted	\$840.00
Tags	T3Y4		

**TASKS 0 of 1 Complete**

<b>Create PLC Schedule</b>	In Progress	Due 3/28/2014
Admin and academic coach will create a PLC schedule for 2013-14 that includes at least two days for teachers to collaborate and create SDAIE lessons in ELA and Math and an additional day to present lessons and provide feedback. (Teacher Lesson Study)		Rosina Hurtado (LEA)

**STRATEGY CELDT Booklet PD**

Francisco Romo, Program Specialist from Merced COE will provide a CELD Booklet overview training for all teachers in grades K-8 to help them plan, deliver, and assess EL students in ELA and Math instruction.

Filing Cabinet Count 0 Budgeted \$4,500.00

**ACTION STEP Contract With Merced COE**

Contract with Merced COE to provide the CELD Booklet training for all teachers in grades K-8.

Status	Completed 04/25/2013	Filing Cabinet Count	0
Start-End Dates	01/09/2013 - 01/10/2013	Budgeted	\$4,500.00
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

**Le Grand Union Elementary - 2465722000000**

**GOAL Goal 2C: AMAO 3 - AYP for EL Subgroup**

**STRATEGY CELDT Booklet PD**

**ACTION STEP Contract With Merced COE**

TASKS 1 of 1 Complete

<b>Schedule Meeting With Merced COE</b>	Completed	Due 1/6/2013
Set up meeting with Francisco Romo, Program Specialist from Merced COE to discuss MOU for CELD Booklet Training for 2012-13 academic year.		Rosina Hurtado (LEA)

**ACTION STEP Merced COE CELDT Booklet PD**

Merced COE will provide three 4-hour training sessions to all teachers in grades K-8 on the use of the CELD booklet to connect ELD standards to content area standards, i.e. ELA and math. January 16, 2013; March 20, 2013; and June 3, 2013.

Status	Completed 06/04/2013	Filing Cabinet Count	0
Start-End Dates	01/16/2013 - 06/03/2013		
Tags	T3Y4		
Persons Responsible	Rosina Hurtado, Francisco Romo		

TASKS 1 of 1 Complete

<b>Calendar CELD Booklet Training in PD Calendar</b>	Completed	Due 1/13/2013
Calendar/inform teachers of the CELD Booklet training that Merced COE will provide; three 4-hour training sessions to all K-8 instructional staff on the use of the CELD booklet connecting ELD standards to content area standards in ELA and math.		Rosina Hurtado (LEA)

**STRATEGY Monitoring of Implementation of EL Strategies**

Administration and academic coach will conduct weekly walkthroughs of ELA and Math classrooms looking for implementation of EL strategies from the CELD booklet tool. Examples would include: Usage of Bloom's taxonomy/Webb's Depth of Knowledge, structured academic talk, use of linguistic frames, and language objectives tied to content objectives.

Filing Cabinet Count	0	Budgeted	\$750.00
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**ACTION STEP Use of EL Observation Form**

**Le Grand Union Elementary - 2465722000000**

**GOAL Goal 2C: AMAO 3 - AYP for EL Subgroup**

**STRATEGY Monitoring of Implementation of EL Strategies**

**ACTION STEP Use of EL Observation Form**

Administration and academic coach will utilize the district's EL observation form to provide feedback to teachers on their use of the CELD book to plan, deliver, and assess EL students in ELA and math.

Status	Not Begun 04/24/2013	Filing Cabinet Count	0
Start-End Dates	04/25/2013 - 10/30/2013	Budgeted	\$750.00
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

**TASKS 0 of 2 Complete**

<b>Adopt EL Observation Form</b>	Not Begun	Due 10/14/2013
LeGrand Union Elementary will work with Merced COE and adopt an EL walk-through/feedback form.		Rosina Hurtado (LEA)
<b>Research Electronic Forms/Tools</b>	Not Begun	Due 10/30/2013
Research electronic tools that provide a variety of observation forms and contain options for immediate teacher feedback.		Rosina Hurtado (LEA)

**STRATEGY Three Day EL Institute Training**

The academic coach will receive further training on the CELD booklet to help plan, deliver, and assess EL students within ELA, math, and other content areas by attending the Three-Day EL Institute Training at Merced COE on September 12-13, 2012, and October 3, 2012.

Filing Cabinet Count	0	Budgeted	\$200.00
		Actual	\$200.00

**ACTION STEP Academic Coach Supports Certificated Staff**

Academic Coach will provide on-going support to all certificated staff on the use of the CELD Booklet to help plan, deliver, and assess EL students within ELA, math, and other content areas.

Status	Not Begun 04/24/2013	Filing Cabinet Count	0
Start-End Dates	09/12/2012 - 06/06/2014	Budgeted	\$200.00
Tags	T3Y4	Actual	\$200.00
Persons Responsible	Rosina Hurtado		

**Le Grand Union Elementary - 2465722000000**

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GOAL **Goal 2C: AMAO 3 - AYP for EL Subgroup**

STRATEGY **Three Day EL Institute Training**

ACTION STEP **Academic Coach Supports Certificated Staff**

TASKS 1 of 2 Complete

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<b>Register For MCOE Training</b>	Completed	Due 9/10/2012
Register academic coach to attend three day EL Institute at MCOE.		Rosina Hurtado (LEA)
<b>Meet With Admin To Plan Support</b>	In Progress	Due 12/20/2013
Academic coach and administration will discuss support for 2013-14 certificated staff on the EL strategies of the three day EL institute, CELDT booklet overview training, and Lesson Study with a focus on EL students in Math and ELA.		Rosina Hurtado (LEA)

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**Le Grand Union Elementary - 2465722000000**

**GOAL Goal 2D: High Quality Professional Development**

The LEA will provide high quality professional development to teachers, administrators and other school or community-based personnel to improve the education of English learners.

- By June 2013 100% of LEA teachers will receive professional development on research-based strategies to improve English learner attainment of English language proficiency and/or achievement in Reading/Language arts and/or Mathematics, as determined by the LEA needs assessment.
- By June 2013 100% of LEA administrators will receive professional development on research-based strategies to improve English learner attainment of English language proficiency and/or achievement in reading/language arts and/or mathematics, as determined by the LEA needs assessment.
- By June 2014 100% of Reading/Language Arts and Mathematics teachers of English learners will be both highly qualified in the content area(s) and authorized to teach English learners.

Filing Cabinet Count	0	Budgeted:	\$25,100.00
Resources and state requirements for this goal Available	1	Actual:	\$200.00

**STRATEGY CELD Booklet ELD/SDAIE Planning**

Teachers will utilize the CELD booklet tool to help plan, deliver, and assess students in ELD and other content areas. Examples to include: language objectives tied to content objectives, incorporating ELD standards into the other content areas, and the use structured academic talk using linguistic frames.

Filing Cabinet Count	0	Budgeted	\$11,300.00
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**ACTION STEP Professional Collaboration Time**

The instructional staff will be provided with time to collaborate and construct ELD and SDAIE lessons for math and ELA using their core programs, the CELD booklet tool, approved supplemental materials and ELD/SDAIE CELD Booklet planning forms.

Status	Not Begun 04/25/2013	Filing Cabinet Count	0
Start-End Dates	10/16/2013 - 03/19/2014	Budgeted	\$8,100.00
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

**Le Grand Union Elementary - 2465722000000**

**GOAL Goal 2D: High Quality Professional Development**

**STRATEGY CELD Booklet ELD/SDAIE Planning**

**ACTION STEP Professional Collaboration Time**

TASKS 1 of 1 Complete

<b>Create PLC Schedule</b>	Completed	Due 6/30/2013
Administration and academic coach will create a PLC schedule for the 2013-14 school year that includes at least three days for teachers to collaborate and create ELD, and SDAIE lessons in ELA and math.		
		Rosina Hurtado (LEA)

**ACTION STEP PD for all Certificated Staff**

Merced COE will provide CELD/SDAIE booklet planning PD for all certificated staff in grades K-8 on October 16, 2013 and March 19, 2014.

Status	Not Begun 04/25/2013	Filing Cabinet Count	0
Start-End Dates	10/16/2013 - 03/19/2014	Budgeted	\$3,200.00
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

TASKS 0 of 1 Complete

<b>Contract with Merced COE</b>	Not Begun	Due 3/19/2014
Contract with Merced COE to provide two days of CELD/SDAIE ELD booklet overview planning for all teachers in grades K-8		
		Rosina Hurtado (LEA)

**STRATEGY ELA and Math Unit Development With EL Focus**

Through weekly PLC meetings, staff will develop and utilize EL planning tools that integrate content standards within the daily objectives for ELA and Math instruction.

Filing Cabinet Count	0	Budgeted	\$3,000.00
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**ACTION STEP PLC Professional Development**

**Le Grand Union Elementary - 2465722000000**

**GOAL Goal 2D: High Quality Professional Development**

**STRATEGY ELA and Math Unit Development With EL Focus**

**ACTION STEP PLC Professional Development**

Cohort 1 teachers have attended PLC training in June 2012. The first cohort group consisted of ELA and Math teachers from Sp. Ed., 2nd grade, 5th and 6th - 8th.  
 Cohort 2 teachers will attend training by November 2013. This cohort will include ELA and Math teachers from K-1, 3rd and 4th grades.  
 Cohort 3 ELA and Math teachers will attend PLC training by November 2014. Cohort 4 ELA and Math teachers will attend PLC training by November 2015.  
 In four years all grades K-8 will have received PLC training and have the tools and structure to conduct weekly PLC meetings to help meet the needs of EL students.

Status	In Progress 09/17/2013	Filing Cabinet Count	0
Start-End Dates	06/10/2012 - 11/30/2015	Budgeted	\$3,000.00
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

**TASKS 0 of 3 Complete**

<b>Schedule PLC PD for Cohort 2</b>	Not Begun	Due 11/29/2013
Select teachers for Cohort 2 and schedule PLC training for Fall 2013.		Rosina Hurtado (LEA)
<b>PLC PD for Cohorts 3 and 4</b>	Not Begun	Due 6/30/2014
Select staff and research available training schedules for Cohorts 3 and 4 for Fall 2014 and Fall 2015.		Rosina Hurtado (LEA)
<b>Notification to Staff of 100% PLC Implementation</b>	Not Begun	Due 9/15/2013
Notify staff of PLC focus and timeline for 100% implementation. Clarify the emphasis on ELA and Math with a focus on meeting the needs of ELs.		Rosina Hurtado (LEA)

**ACTION STEP Schedule PLC Collaboration Days**

Calendar a day per week for PLC work around teaching and learning for EL students as it pertains to ELA and Math.

Status	Completed 09/17/2013	Filing Cabinet Count	0
Start-End Dates	03/11/2013 - 05/13/2013		
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		



**Le Grand Union Elementary - 2465722000000**

**GOAL Goal 2D: High Quality Professional Development**

**STRATEGY ELA and Math Unit Development With EL Focus**

**ACTION STEP Schedule PLC Collaboration Days**

TASKS 0 of 1 Complete

<b>Revise Schedule</b>	In Progress	Due 6/30/2013
Revise minimum day schedule to create a day per week for PLC work with an emphasis on EL students.		Rosina Hurtado (LEA)

**STRATEGY Math/CC/EL Instructional Strategies**

MCOE Math and EL Coordinators will follow-up the Silicon Valley Math Initiative, SVMI training based on high performance expectations, ongoing professional development, examining student work, and improved math instruction with a focus on EL students.

Filing Cabinet Count	0	Budgeted	\$6,000.00
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**ACTION STEP Follow-up PD with MCOE Instructional Services**

Contract with MCOE instructional Services to provide four follow-up days to the SVMI professional development days on examining student work and math instruction/strategies for EL's.

Status	Not Begun 09/17/2013	Filing Cabinet Count	0
Start-End Dates	12/01/2013 - 04/30/2014	Budgeted	\$6,000.00
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

TASKS 0 of 1 Complete

<b>Contract Schedule With MCOE</b>	Not Begun	Due 9/30/2013
Contract with MCOE for four Professional development days to link SVMI training to the needs of EL students. First training February 12, 2014, March 5, 2014, April 16, 2014, and May 21, 2014.		Rosina Hurtado (LEA)

**ACTION STEP Incorporate SVMI Training Within PLC Meetings**

Five PLC meetings will have SVMI tools and strategies on the agenda specifically addressing EL needs starting in October 2013 and ending in April 2014.

Status	Not Begun 09/17/2013	Filing Cabinet Count	0
Start-End Dates	10/09/2013 - 04/09/2014		
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

**Le Grand Union Elementary - 2465722000000**

**GOAL Goal 2D: High Quality Professional Development**

**STRATEGY Math/CC/EL Instructional Strategies**

**ACTION STEP Incorporate SVMI Training Within PLC Meetings**

TASKS 0 of 1 Complete

<b>Calendar SVMI Agenda Items on PLC Schedule</b>	Not Begun	Due 4/9/2014
Add agenda item on tools and strategies for EL students to the PLC schedule within two weeks of SVMI training.		Rosina Hurtado (LEA)

**STRATEGY CELDT Booklet PD**

Francisco Romo, Program Specialist from Merced COE will provide a CELD Booklet overview training for all teachers in grades K-8 to help them plan, deliver, and assess EL students in ELA and Math instruction.

Filing Cabinet Count	0	Budgeted	\$4,500.00
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**ACTION STEP Contract With Merced COE**

Contract with Merced COE to provide the CELD Booklet training for all teachers in grades K-8.

Status	Completed 09/17/2013	Filing Cabinet Count	0
Start-End Dates	01/09/2013 - 01/10/2013	Budgeted	\$4,500.00
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

TASKS 1 of 1 Complete

<b>Schedule Meeting With Merced COE</b>	Completed	Due 1/6/2013
Set up meeting with Francisco Romo, Program Specialist from Merced COE to discuss MOU for CELD Booklet Training for 2012-13 academic year.		Rosina Hurtado (LEA)

**ACTION STEP Merced COE CELDT Booklet PD**

Merced COE will provide three 4-hour training sessions to all teachers in grades K-8 on the use of the CELD booklet to connect ELD standards to content area standards, i.e. ELA and math. January 16, 2013; March 20, 2013; and June 3, 2013.

Status	Completed 09/17/2013	Filing Cabinet Count	0
Start-End Dates	01/16/2013 - 06/03/2013		
Tags	T3Y4		
Persons Responsible	Rosina Hurtado, Francisco Romo		

**Le Grand Union Elementary - 2465722000000**

**GOAL Goal 2D: High Quality Professional Development**

**STRATEGY CELDT Booklet PD**

**ACTION STEP Merced COE CELDT Booklet PD**

TASKS 1 of 1 Complete

<b>Calendar CELD Booklet Training in PD Calendar</b>	Completed	Due 1/13/2013
Calendar/inform teachers of the CELD Booklet training that Merced COE will provide; three 4-hour training sessions to all K-8 instructional staff on the use of the CELD booklet connecting ELD standards to content area standards in ELA and math.		Rosina Hurtado (LEA)

**STRATEGY Three Day EL Institute Training**

The academic coach will receive further training on the CELD booklet to help plan, deliver, and assess EL students within ELA, math, and other content areas by attending the Three-Day EL Institute Training at Merced COE on September 12-13, 2012, and October 3, 2012.

Filing Cabinet Count	0	Budgeted	\$200.00
		Actual	\$200.00

**ACTION STEP Academic Coach Supports Certificated Staff**

Academic Coach will provide on-going support to all certificated staff on the use of the CELD Booklet to help plan, deliver, and assess EL students within ELA, math, and other content areas.

Status	In Progress 10/15/2013	Filing Cabinet Count	0
Start-End Dates	09/12/2012 - 06/06/2014	Budgeted	\$200.00
Tags	T3Y4	Actual	\$200.00
Persons Responsible	Rosina Hurtado		

TASKS 1 of 2 Complete

<b>Register For MCOE Training</b>	Completed	Due 9/10/2012
Register academic coach to attend three day EL Institute at MCOE.		Rosina Hurtado (LEA)
<b>Meet With Admin To Plan Support</b>	In Progress	Due 12/20/2013
Academic coach and administration will discuss support for 2013-14 certificated staff on the EL strategies of the three day EL institute, CELDT booklet overview training, and Lesson Study with a focus on EL students in Math and ELA.		Rosina Hurtado (LEA)

**Le Grand Union Elementary - 2465722000000**

**GOAL Goal 2D: High Quality Professional Development**

**STRATEGY New ELD Standards Overview**

Provide staff ongoing, high-quality job-embedded professional development that is aligned with the school's comprehensive instructional program and designed with school staff to ensure that they are equipped to facilitate effective teaching and learning and have the capacity to successfully implement school reform strategies.

Filing Cabinet Count	0	Budgeted	\$100.00
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**ACTION STEP District Administration & Academic Coach Training**

Superintendent and Academic Coach will attend MCOE's New ELD Standards Overview.

Status	Completed 09/26/2013	Filing Cabinet Count	0
Start-End Dates	04/10/2013 - 04/10/2013	Budgeted	\$100.00
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

TASKS 0 of 1 Complete

<b>Debrief With Leadership Team</b>	Not Begun	Due 10/30/2013
Meet with leadership team to schedule new ELD standards training to all certificated staff.		Rosina Hurtado (LEA)

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**GOAL Goal 2E: Parent and Community Participation**

The LEA will promote the involvement of parents and community members in the education of English learners.

- By June 2014 the LEA will improve and increase parent outreach strategies so that 100% of parents are active participants in the education of their children.

Filing Cabinet Count	0	Budgeted:	\$725.00
Resources and state requirements for this goal Available	1		

**STRATEGY Home to School Communication Agenda**

Each student will carry an agenda to be used as a communication tool between school and home so that parents and students know the homework requirements and upcoming test schedules. This will be explained to EL parents during ELAC meeting, Jr. High Bilingual Orientation, and at Back to School Night.

Filing Cabinet Count	0	Budgeted	\$200.00
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**ACTION STEP Develop Presentation for EL Parents**

Develop presentation handouts for EL parents describing the use of the agenda as a school to home communication tool to be used through out the year.

Status	Not Begun 09/17/2013	Filing Cabinet Count	0
Start-End Dates	09/30/2013 - 11/15/2013	Budgeted	\$200.00
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

TASKS 0 of 1 Complete

<b>Develop Handout</b>	In Progress	Due 11/15/2013
Jr. High teachers will update presentation handouts for EL parents and send them in for translation.		Rosina Hurtado (LEA)

**STRATEGY Bilingual Kindergarten Orientation**

A bilingual Kinder forum for EL parents with information on the foundational skills learned in Kindergarten, along with strategies EL parents may use in their primary language that will transfer to English.

Filing Cabinet Count	0
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**ACTION STEP Agenda For Kinder Bilingual Parent Orientation**

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**GOAL Goal 2E: Parent and Community Participation**

**STRATEGY Bilingual Kindergarten Orientation**

**ACTION STEP Agenda For Kinder Bilingual Parent Orientation**

TK and Kindergarten teachers meet to develop topics for the kinder orientation meeting e/g foundational skills, phonics, letter recognition, and number sense.

Status	Not Begun 09/17/2013	Filing Cabinet Count	0
Start-End Dates	08/06/2013 - 08/21/2013		
Tags	T3Y4		

TASKS 1 of 1 Complete

<b>Set Meeting and Develop Agenda</b>	Completed	Due 8/16/2013
Teachers will set meeting date and time, compose parent invitation, develop agenda, and send materials in for translation for kinder bilingual orientation meeting.		Rosina Hurtado (LEA)

**STRATEGY Bilingual Parent Meeting On Jr. High Requirements**

Explain and answer questions for EL parents about Jr. High requirements for graduation, procedures for placement in high school courses, opportunities for participation on graduation committees, notification of progress, and intervention availability.

Filing Cabinet Count	0	Budgeted	\$150.00
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**ACTION STEP Agenda For Bilingual Jr. High Grad Requirement**

Jr. High staff will develop the agenda for the meeting.

Status	Not Begun 09/17/2013	Filing Cabinet Count	0
Start-End Dates	08/12/2013 - 08/22/2013	Budgeted	\$150.00
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

TASKS 0 of 1 Complete

<b>Jr. High Staff Meeting</b>	Not Begun	Due 8/6/2014
Jr. High staff meet to create handouts and agenda for meeting. Materials are submitted to the translator for translation.		Rosina Hurtado (LEA)

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**GOAL Goal 2E: Parent and Community Participation**

**STRATEGY Common Core Informational Meeting for EL Parents**

Common Core State Standards for EL Parents.

Filing Cabinet Count 0 Budgeted \$375.00

**ACTION STEP Contract With MCOE for CCSS Presentation for ELAC**

MCOE staff will present an overview of CCST for EL parents during a spring ELAC meeting.

Status	Not Begun 09/17/2013	Filing Cabinet Count	0
Start-End Dates	09/29/2013 - 04/07/2014	Budgeted	\$375.00
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

TASKS 0 of 1 Complete

<b>Contract With MCOE</b>	Not Begun	Due 4/7/2014
Contract with MCOE staff to provide an overview of CCSS to EL parents at an ELAC meeting.		Rosina Hurtado (LEA)

**STRATEGY Research Parent and Community Involvement Systems**

Work with MCOE staff to research effective parent community involvement programs e.g. Project 2 Inspire, Latino Family Literacy Project, Abriendo Puertas, AVID For Long Term English Learners.

Filing Cabinet Count 0

**ACTION STEP Research Programs**

Online and MCOE consultation to identify promising programs to promote involvement of EL parents.

Status	Not Begun 09/17/2013	Filing Cabinet Count	0
Start-End Dates	09/30/2013 - 06/05/2014		
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

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GOAL **Goal 2E: Parent and Community Participation**

STRATEGY **Research Parent and Community Involvement Systems**

ACTION STEP **Research Programs**

TASKS 0 of 1 Complete

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**BCN /Curriculum  
Council/Conferences**

Not Begun

Due 12/20/2013

Administration will attain information from BCN, Curriculum Council, and EL conferences about promising parent/community partnership systems.

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Rosina Hurtado (LEA)



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**GOAL Goal 2F: Parental Notification**

The LEA will provide required communication to parents in a timely manner. By June 2014 the LEA will provide 100% of parents of ELs with the following information regarding their children, in a language parents can understand:

- identification as EL;
- program placement options;
- program placement notification;
- English language proficiency level, as determined by CELDT results and any local English Proficiency assessments used;
- academic achievement level;
- redesignation information; and
- availability of a translator at all public events.

Filing Cabinet Count	0	Budgeted:	\$1,502.50
Resources and state requirements for this goal Available	1		

**STRATEGY Notification of Availability of Translator**

The parents of all EL students will receive notification of the availability of a translator at all public events like Back to School Night, parent conferences, assemblies, Open House, and Science Fair.

Filing Cabinet Count	0	Budgeted	\$1,502.50
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**ACTION STEP Parent Rights Handbook Provided to All EL Parents**

The Parent Rights Handbook printed in the primary language of the parent will contain notification of the availability of a translator at all public events like Back to School Night, assemblies, parent conferences, Open House, and Science Fair.

Status	Completed 09/26/2013	Filing Cabinet Count	0
Start-End Dates	08/01/2013 - 08/30/2013	Budgeted	\$1,440.00
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

**TASKS 1 of 2 Complete**

<b>Create Notification Page</b>	Completed	Due 8/14/2013
Create notification of the availability of a translator for all public events like Open House, Back to School Night, parent conferences, assemblies, and Science Fair.		Rosina Hurtado (LEA)
<b>Contract Bilingual Staff</b>	In Progress	Due 6/5/2014
Contract with bilingual staff for translation services for all school events.		Rosina Hurtado (LEA)

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**GOAL Goal 2F: Parental Notification**

**STRATEGY Notification of Availability of Translator**

**ACTION STEP Train Staff In Protocols for Requesting Translator**

All K-8 staff will be trained in the protocols for requesting a translator for an event.

Status	Not Begun	10/04/2013	Filing Cabinet Count	0
Start-End Dates	10/06/2013 - 10/28/2013			
Tags	T3Y4			
Persons Responsible	Rosina Hurtado			

TASKS 0 of 1 Complete

<b>Schedule Meetings With Staff</b>	Not Begun	Due 10/18/2013
Add translator protocols to the next teacher and classified meeting.		Rosina Hurtado (LEA)

**ACTION STEP Overview of Parent's Rights Handbook at DLAC/ELAC**

The parent's rights handbook will be reviewed at a DLAC/ELAC meeting.

Status	Not Begun	10/04/2013	Filing Cabinet Count	0
Start-End Dates	10/31/2013 - 02/28/2014		Budgeted	\$62.50
Tags	T3Y4			
Persons Responsible	Rosina Hurtado			

TASKS 0 of 1 Complete

<b>Add Handbook Overview to DLAC/ELAC Agenda</b>	Not Begun	Due 2/28/2014
Add the handbook overview to the agenda of DLAC/ELAC meeting.		Rosina Hurtado (LEA)

**STRATEGY Assignment of EL Program Specialist**

An EL Program Specialist will be assigned to answer questions parents may have regarding the program notification forms they receive by mail.

Filing Cabinet Count 0

**ACTION STEP Create List of EL Program Staff**

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**GOAL Goal 2F: Parental Notification**

**STRATEGY Assignment of EL Program Specialist**

**ACTION STEP Create List of EL Program Staff**

Create a staff listing of EL specialists who could assist parents with any questions they may have regarding initial identification, program placement, assessment results, and the reclassification process.

Status	Not Begun 09/30/2013	Filing Cabinet Count	0
Start-End Dates	08/08/2013 - 06/05/2014		
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

TASKS 0 of 1 Complete

<b>Send List of EL Staff to School Office</b>	Not Begun	Due 10/15/2013
A list of EL program staff is provided to the school office to identify the person to call if a parent needs assistance with any EL notification form they have received.		Rosina Hurtado (LEA)

**ACTION STEP Review Notification Forms With All EL Staff**

Review all EL notification forms sent to parents with EL staff so they are capable of answering parent questions.

Status	Not Begun 09/30/2013	Filing Cabinet Count	0
Start-End Dates	09/09/2013 - 10/15/2013		
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

TASKS 0 of 1 Complete

<b>Schedule Date For EL Staff Meeting</b>	Not Begun	Due 10/6/2013
Schedule a date to meet with EL Staff to review forms and program information.		Rosina Hurtado (LEA)

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**GOAL Translation/Interpreter Services**

By August 2013 the district will provide translation/interpreter services for all public events and or by parent request.

Filing Cabinet Count 0

**STRATEGY Translation Services For All Public Events**

Designated bilingual staff will be present at all public events for translation services e.g. assemblies, parent conferences, back to school night, open house, Kinder Readiness Orientation etc.

Filing Cabinet Count 0

**ACTION STEP Designate Translator For Public Events**

District Administration and or designated translator will be present at all public events. Le Grand Elementary has an identified list of ten translators that are available for translation services.

Status	Not Begun 09/17/2013	Filing Cabinet Count	0
Start-End Dates	08/08/2013 - 09/30/2013		
Tags	T3Y4		
Persons Responsible	Rosina Hurtado		

TASKS 1 of 3 Complete

<b>Notify Staff About Protocol</b>	In Progress	Due 9/30/2013
Notify staff about protocol for requesting interpreting services for public events like; conferences, Kinder readiness orientation, Back to School Night, assemblies etc.		Rosina Hurtado (LEA)
<b>Train Bilingual Staff</b>	Not Begun	Due 9/30/2013
Professional development for translation services protocol.		Rosina Hurtado (LEA)
<b>Inform Parents About Translators</b>	Completed	Due 9/30/2013
Send information to each family via Parent's Rights Handbook that translation services are available for public events.		Rosina Hurtado (LEA)

<b>TOTAL PLAN FUNDS:</b>	<b>\$296,790.00</b>
Budgeted	\$46,027.50
Actual	\$400.00